

# MINUTES

## Regular Meeting of Rolling Fields City Commission

6:30 p.m. at Second Presbyterian Church

April 10, 2014

**Those present:** Mayor Bill Conway, Treasurer Joanna Nugent, Commissioners Beth Moffett, Danny Tafel, Carolyn Wetterer, Clerk Barker Price and resident Tom Nugent .

**March Police Report:** Chief Kelly Spratt advised that March had been fairly quiet in the Rolling Fields, with slightly more activity in Indian Hills. Several older cases are still pending. Chief Spratt also advised that alarm systems do help to deter robberies, though some intruders will ignore alarms and move very quickly. The commission also discussed door- to-door solicitations. Mayor Conway advised that there is no R.F. ordinance that prohibits solicitations. Chief Spratt noted that his team can, and does, ask solicitors to leave.

**March Minutes:** The March minutes were approved with one correction by Treasurer Nugent. Commissioner Moffett moved to approve the minutes and Commissioner Wetterer seconded the motion. They were approved unanimously.

**Public Works Committee:** Commissioner Tafel provided Public Works Committee minutes and led a detailed discussion of various public works issues. Commissioner Tafel confirmed that the committee now includes: David Dunn, Bill Conway, Sandy Nugent, Sara Scott, and himself.

**Curbing:** Commissioner Tafel explained that most of the curbing work has been completed. There are four curbs and two integrated drains still to be finished prior to repaving work, with approximately \$9,000 of the budget remaining. All curbing and drain work is to be complete by mid-May.

**Storm Drains:** The committee has agreed that, once work on the remaining four curbs and two integrated drains has been completed, a detailed analysis will be prepared for other storm drains needing work. It was agreed that this analysis should include details and budgets for each specific drain, including a sketch of each drain, to be placed in the summary book prepared by Commissioner Dunn. Once design and budgeting recommendations for each drain have been completed, the commission will vote on an appropriate funding plan. Commissioner Tafel also recommended that the commission should consider budgeting for a handyman maintenance service to periodically clear debris from clogged drains.

**Paving Project:** To begin this discussion, Treasurer Nugent reported that ice and snow removal this winter had cost approximately \$9,250 versus a budget of \$2,500. Commissioner Tafel advised that the Road Fund currently has a balance of \$301,095. He noted that the Flynn Paving bid is \$259,500. Mayor Conway confirmed that the Road Fund receives approximately \$15,000 per year from state and local government. The commission agreed that residents should be kept well informed about all pending road work. There is no specific date for the road work this summer, but it will most likely begin soon after curbing/drain work is complete in mid-May.

The commission revisited the issue of repaving resident pull-offs, and there was once again a strong consensus that residents should deal as directly as possible with Flynn Brothers for this work. Conceptually, residents will (1) indicate in advance their interest in having their pull-off paved, (2) Flynn will prepare a detailed cost estimate, including square feet of paving for each requested pull-off, and (3) the resident will pay the City in advance for this work, and the City will then pay Flynn. It was also suggested that Flynn mark (paint or stake) the specific area it is quoting on for each resident pull-off.

**Communications Committee:** Mayor Conway advised that the City now has detailed contact information for approximately 325 R.F. residents. Another 35 residents will need to receive information via paper notices. Mayor Conway also asked for discussion about his proposed news letter to the neighborhood. The letter includes information regarding curbing/drainage work, pending repaving work, and an updated warning about speeding in the neighborhood. There was general agreement that the letter looked good. Mayor Conway plans to review specific comments from the commission then issue the letter. It was also agreed that additional, more detailed communications will be needed in advance of the paving work later this summer.

**New Business:** Commissioner Wetterer asked if the commission should consider publishing the meeting minutes in neighborhood communications (in addition to the on-line record of the minutes). No decision was reached on this subject. Mayor Conway suggested that advance communication regarding the 4<sup>th</sup> of July parade/picnic will also be needed.

**Old Business:** Treasurer Nugent asked if Mayor Conway had been able to contact the attorney representing the Brownsboro Road condo association in an effort to reopen the access walkway from Country Lane to Pennington Lane. Mayor Conway had not made this connection yet, but he added it to his list of action items.

The meeting adjourned at 7:40 p.m. by a motion from Commissioner Wetterer and a second from Commissioner Moffett.

Respectfully submitted,  
Barker Price  
Clerk, Rolling Fields